Refer to the example responses below. Candidate responses should explicitly address the requirement and be structured as per the **Quality Response** table below. Avoid responses similar to those in the **Poor Responses** table.

| Quality Response | | |
| --- | --- | --- |
| Requirement | | Candidate Response (Quality Response) |
| E5 | Minimum of five (5) years of experience as a Senior PM. | Senior resource with 8 years of experience as a Senior Project Manager obtained from the following projects:  ABC Company: DEF Project, Senior Project Manager, 3 years.   * Brief overview of the project/role and the project budget. * Achievement or results pertaining to the requirement. * Reference to candidate resume where additional information pertaining to the requirement can be found.   XYZ Company: UVW Project, Senior Project Manager, 5 years.   * Brief overview of the project/role and the project budget. * Achievement or results pertaining to the requirement. * Reference to candidate resume where additional information pertaining to the requirement can be found. |

| Poor Responses | | |
| --- | --- | --- |
| Requirement | | Candidate Response (Poor Responses – Risk Failure) |
| E1 | Minimum of five (5) years of experience as a Senior PM. | Senior resource with 10 years of experience. Company A: Mar.2011 to Jan. 2014 Company B: Nov 2001 to Feb. 2011 |
| E2 | Minimum of five (5) years of experience as a Senior PM. | 25 years as a project manager working on a variety of projects across several sectors. |
| E3 | Minimum of five (5) years of experience as a Senior PM. | See E2 above. |
| E4 | Minimum of five (5) years of experience as a Senior PM. | Refer to resume, pages 2, 3, 4, 5. |

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| --- | --- |
| **Candidate Name:** | **Peter Cai** |
| **Client Name:** | **Creditron Canada Inc.** |
| **Position:** | **Professional Services – Implementation Specialist** |

**Competency Mapping Index (CMI)**

|  |  |  |
| --- | --- | --- |
| SKILLS REQUIRED BY CLIENT | YEARS OF EXPERIENCE | DETAILS OF RELEVANT EXPERIENCE on RESUME |
| 5-7 years’ experience in an implementation, technical support or customer service capacity for software applications | 10 | Centennial College; Technical Analyst; 2015.9-2016.3   * Develop, deploy, support Web Applications integrated Apps. * Project: Develop and Deploy Community Exercise Messaging System for Centennial College. It helped staffs get group messages from cloud in real time. When there was a new message in a group, it would be broadcasted to all smart phones registered in the group.   RBC Financial Group; Technical Analyst; 2011.1-4, 2011.9-12   * Develop, deploy, support Web Applications. * Project: Automate Daily Medium High Risk Report from Oracle BI to SharePoint. It reduced the manual work from 2 hours to 7 minutes automatic work.   A2AWeb Solution Inc.; Web Developer; 2008.11-2009.2   * Develop, deploy, support Web Applications integrated Apps * Project: Self Service Web System. It helped the company to admin their web pages by themselves.   China Telecom; Senior Network Engineer; 1998.8-2008.8   * Maintain Web hosting and develop web applications * Project: Automate Stop Internet Service for Net Bars in Mid Night. It is required by the government to limit the Internet Service for Net Bars to prevent children playing all night. |
| IT/Networking, SQL Server (2005+), IIS, SSRS, SSMS (SQL Server Management Studio), ad hoc scripts, SQL Server Profiler, Windows Server 2012 and SQL Server 2012/2014 | 10 | Centennial College; Technical Analyst; 2015.9-2016.3   * Admin and Support Networking, Database, Windows/Linux * Project: Design and Implement VMware Cloud. It helped build a test bed in private cloud before deployed to public cloud. This project integrated Network, SQL Server 2012, Windows Server 2012), database (SQL Server 2012), Windows Server 2012. * Project: Develop and Deploy Smart IV (Intravenous) Web Application in Microsoft Azure Cloud. It helped nurses monitor Intravenous from cloud using smart phones. When intravenous was almost empty, it would trigger alarms using the nurses smart phones. It integrated SQL Server 2012, IIS, SSRS, SSMS, SQL Server Profiler, Windows Server 2012,   ADR (Accurate Data Recovery); Technical Analyst; 2012.1-2015.8   * Admin and Support Networking, Database, Windows/Linux   RBC Financial Group; Technical Analyst; 2011.1-4, 2011.9-12   * Admin and Support Networking, Database, Windows/Linux * Project: Automate VMware VMs daily report. It reduced the manual work from 3 hours to 10 minutes automatic work. It integrated SQL Server 2005, IIS, SSRS, SSMS, SQL Server Profiler, Windows Server 2008.   World Service Cargo; Technical Analyst; 2009.2-6   * Admin and Support Networking, Database, Windows/Linux   China Telecom; Senior Network Engineer; 1998.8-2008.8   * Admin and Support Networking, Database, Windows/Linux * Maintain Web hosting and develop web applications * Admin and Support Networking, Database, Windows/Linux * Project: Telecom Billing System. It helped customer to query detailed bills online instead of Telecom Business Office. . It integrated It integrated SQL Server, IIS, SSRS, SSMS, SQL Server Profiler, Windows Server. |
| Windows PowerShell, particularly any exposure to automating Windows Azure deployments. | 5 | Centennial College; Technical Analyst; 2015.9-2016.3   * Manage Windows with PowerShell and automate Windows Azure deployments   ADR (Accurate Data Recovery); Technical Analyst; 2012.1-2015.8   * Manage Windows with PowerShell   RBC Financial Group; Technical Analyst; 2011.1-4, 2011.9-12   * Manage Windows with PowerShell   World Service Cargo; Technical Analyst; 2009.2-6   * Manage Windows with PowerShell |
| Business Analysis and Project management exposure; understanding different phases of a project, reviewing/understanding Statements of Work and design documents, and Stakeholder management | 10 | China Telecom; Senior Network Engineer; 1998.8-2008.8   * Business Analysis and Project management * Understanding different phases of a project, reviewing/understanding Statements of Work and design documents, and Stakeholder management * Project: Internet Service Network System Extension included the whole process of Business Analysis and Project management |
| Tooling experience for doing tasks like database data/schema comparisons (Redgate, dbcomparer.) | 3 | Centennial College; Technical Analyst; 2015.9-2016.3   * Admin and support database data/schema comparisons   ADR (Accurate Data Recovery); Technical Analyst; 2012.1-2015.8   * Admin and support database data/schema comparisons |
| Experience with Windows workstation & server class operating systems (2000, XP, Vista, 7) | 10 | China Telecom; Senior Network Engineer; 1998.8-2008.8   * Project: Build Telecom Data Center included Windows workstation & server class operating systems (2000, XP, Vista, 7) |
| Degrees and Certifications |  | Degree  Bachelor's Degree, Computer and Communication Networks,  Certifications  VMware   * VCP-Cloud (VMware Certified Professional Cloud) * VCP5-DT (VMware Certified Professional 5 Desktop), * VCP5-DCV (VMware Certified Professional 5 Data Center Virtualization)   Windows   * MCSE ( Microsoft Certified Solutions Expert: Windows Server 2012)   Data Center   * CCNA Data Center (Cisco Certified Network Associate Data Center) * Cisco Data Center UF Support Specialist * Cisco Data Center Unified Computing Design Specialist * Cisco Unified Computing Technology Design Specialist * Cisco Unified Computing Technology Support Specialist   Storage   * EMCISA (EMC Proven Professional Information Storage Associate   Network   * CCNP (Cisco Certified Networking Professional) * CCNA Security (Cisco Certified Network Associate Security)   Developer   * SCJP (Sun Certified Java Programmer), Sun microsystems   Telecom   * Senior Telecom Engineer, China Telecom * The 21st – Century Elite, China Telecom |

Typically the Resume will follow Below.